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**PROSPECTIVE CLIENT QUESTIONNAIRE**

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Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**BIOGRAPHICAL INFORMATION**

**Company Name:**

\_\_\_\_\_

*(If Company is to be Client)*

**Full Legal Name:**

\_\_\_\_\_

First

\_\_\_\_\_

Middle (not initial)

\_\_\_\_\_

Last & Suffix

\_\_\_\_\_

Maiden

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tax ID# or Social Security Number: \_\_\_\_\_

Driver's License # & State: \_\_\_\_\_/\_\_\_\_

Citizenship: United States  Yes  No

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

*(If different)*

Phone: Home ( ) \_\_\_\_\_ Business: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

FAX: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_

**Spouse's Full Legal Name:**

*(Or Alternate Client)*

\_\_\_\_\_

First

\_\_\_\_\_

Middle (not initial)

\_\_\_\_\_

Last & Suffix

\_\_\_\_\_

Maiden

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Tax ID# or Social Security Number: \_\_\_\_\_

Driver's License # & State: \_\_\_\_\_/\_\_\_\_

Citizenship: United States  Yes  No

Mailing Address: \_\_\_\_\_

Phone: Home ( ) \_\_\_\_\_ Business: ( ) \_\_\_\_\_ Cell: ( ) \_\_\_\_\_

FAX: ( ) \_\_\_\_\_ Email Address: \_\_\_\_\_

**INFORMATION REGARDING THE MATTER**

Civil Litigation    Corporate Law    Contracts    Divorce & Family Law    Estates/Wills/Trusts    Appellate

Briefly state the nature of the problem or matter:

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Name(s) of Opposing or Other Involved Parties: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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Phone: (    ) \_\_\_\_\_ FAX: (    ) \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Attorney(s) Representing the Above Parties: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

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Phone: (    ) \_\_\_\_\_ FAX: (    ) \_\_\_\_\_ Email Address: \_\_\_\_\_

**PRIOR REPRESENTATION & REFERRAL INFORMATION**

Have we represented you before?  YES    If yes, which attorney represented you? \_\_\_\_\_

How did you discover us? Provide who and/or where:

Family/Friend Referral \_\_\_\_\_  Professional Referral \_\_\_\_\_

Advertisement \_\_\_\_\_  Internet Search \_\_\_\_\_

Social Media \_\_\_\_\_  Civic Club \_\_\_\_\_  Other \_\_\_\_\_

I HAVE REVIEWED THE INFORMATION CONTAINED HEREIN AND BELIEVE IT TO BE ACCURATE, AND I UNDERSTAND THAT NO LEGAL RELATIONSHIP WILL BE CREATED BY MY VISIT UNLESS AND UNTIL THIS OFFICE AGREES TO REPRESENT ME IN THE ABOVE MATTER.

X \_\_\_\_\_  
PROSPECTIVE CLIENT

X \_\_\_\_\_  
PROSPECTIVE CLIENT